

APPENDIX 1 – Expression of Interest Form & Guidance

Please apply online [here](#) – information on questions and guidance on answering them below

1. Basic Details

1a	Name of Organisation:	<i>Which organisation will be receiving the asset if transferred</i>
1b	Address of Organisation:	<i>The organisation's registered address</i>
1c	Contact Name:	<i>Who is the point of contact within the organisation for any queries</i>
1d	Position Held:	<i>Named contact's position within the organisation</i>
1e	Contact Phone Number:	<i>Best number to contact the named point of contact</i>
1f	Contact Email Address:	<i>Best email to contact the named point of contact</i>

2. Organisation details

2a	Type of Organisation:	<i>What type of Community Organisation are you e.g. Town Council, CIC, Charity etc if Charity provide number/Company number etc</i>
2b	What services are provided by your organisation:	<i>What is the purpose of your organisation</i>
2c	The area of service provision:	<i>Where does your organisation operate, where do the people your organisation support live/work etc</i>
2d	Organisational Structure:	<i>How is your organisation governed/managed</i>
2e	How is your organisation funded:	<i>How does the organisation support its current activities</i>
2f	Current accommodation/assets:	<i>If relevant what accommodation does the organisation use currently to provide the services they are looking to offer or improve.</i>

3. Asset Details

3a	Name & Address of Asset Applying for:	<i>Local name of the asset and address</i>
3b	Land Registry DN reference number:	<i>Land Registry reference number can be found here Search for land and property information - GOV.UK (www.gov.uk) if not known</i>
3c	Plan of the asset:	<i>Upload a plan showing the extent and location of the asset you wish to apply for. Can use Dorset Explorer DorsetExplorer (dorsetcouncil.gov.uk) if required.</i>
3d	Briefly describe how the asset will be used if it is transferred:	<i>Opportunity for you to explain how your organisation will use the asset if it is transferred.</i>

3e. Where assets are transferred for a nil or less than best value the financial cost to Dorset Council will be weighed against the community benefit. Please indicate which of the following community benefits will be provided by the transfer of this asset to your organisation:

1. The transfer of this asset will provide social, economic or environmental well-being benefits for the local community. For example, through the ability to manage and regulate an open space at local level.
2. The transfer would be a 'tidying up' exercise, passing incidental pieces of land or parts of land for local management
3. The asset has the potential to provide a community facility. For example, a village hall
4. The transfer of the asset will enable the continuation of a service to the local community that Dorset Council are no longer able to provide. For example, public conveniences
5. A community partnership can be entered into based on public access to and use of an asset
6. It is believed that the applicant would be able to secure grant funding and/or have access to funding streams not available to Dorset Council

You should select all that apply on the application form

3f. explain briefly how the transfer would meet each benefit you selected in the text boxes provided.

3g. There is then a space for you to provide any further information that you would like Dorset Council to know at this time.

3h. You will then be asked to declare that you are authorised to sign on behalf of the organisation you are applying on behalf of.